

Instructions for Selecting Your Courses in MyEdBC – Grade 12 Students

Website: <http://www.myeducation.gov.bc.ca/aspen/logon.do>

1. Enter your login ID and password. Your Login ID is always s68. and your student number (i.e. s68.123456). If you have forgotten your password, click on the “I forgot my password” button. A temporary password will be sent to your email address. If you do not remember what your email address is, please check with the office.

2. Once you are into your MyEd account:
 - a. Click on the “My Info” top tab
 - b. Click on the “Requests” side tab

3. You will see general information that is relevant to your grade level. Scroll down and you will see three sections:
 - a. Primary Requests
 - i. Other: this is for courses where the previous grade requirements were not yet met (failures)
 - ii. Required Courses
 - iii. Electives
 - b. Alternate Requests
 - c. Notes for Counsellor

Primary requests

	Subject area	School/Course > CrsNo	School/Course > Description	Alternate?	Credit
Select...	Other				
Select...	English Language Arts	MENST12--S	ENGLISH STUDIES 12	N	4.0
Select...	Health and Career Ed				
Select...	Electives				
Select...	Fine Arts				

Alternate requests

	Subject area	School/Course > CrsNo	School/Course > Description	Alternate?	Credit
Select...	Alternates				

Notes for counsellor

4. Click the "Select" button under Primary Requests for **English Language Arts**

- a. English 12 has been chosen for you
- b. Click OK to save and move onto the next step

Select	CourseNumber	CourseDescription	Academic level	Credit	Prerequisite	Status
<input checked="" type="checkbox"/>	MENST12--S	ENGLISH STUDIES 12	Regular	4.0		Required

OK
 Cancel

5. Click the "Select" button under Primary Requests for **Health and Career Ed**

- a. Capstone has been chosen for you
- b. Click OK to save and move onto the next step

Select	CourseNumber	CourseDescription	Academic level	Credit	Prerequisite	Status
<input checked="" type="checkbox"/>	MCLCA12--S	CAPSTONE		0.0		No offering

OK
 Cancel

6. Click the "Select" button under Primary Requests for **Electives** and select **7 electives**.

- a. Click the box in the select column to add a check mark to the **Seven** electives you would like to choose
- b. Use the arrows to move to more choices (there are 13 pages and 128 choices)
- c. The order on your sheet will be the same as the order on the computer
- d. If you have chosen Musical Theatre remember to select 8 electives
- e. Click OK to save and return to the requests screen

Subject area: Electives

Instructions: Elective Courses: Please select seven (7) electives.

- Musical Theatre is after school. If you would like this course please make one additional elective request (8 in total). This course is called Theatre Theatre MMUTH 11 or 12.
- If you are interested in the Performing Arts Academy please see the Academy track.

< 1:10 MNMD-11--S >

Select All 0 of 128 selected

Select	CourseNumber	CourseDescription	Academic level	Credit	Prerequisite	Status
<input type="checkbox"/>	MNMD-11--S	NEW MEDIA 11	Regular	4.0		
<input type="checkbox"/>	MLTST11--S	LITERARY STUDIES 11	Regular	4.0		
<input type="checkbox"/>	MCTWR11--S	CREATIVE WRITING 11	Regular	4.0		
<input type="checkbox"/>	MCMP511--S	COMPOSITION 11	Regular	4.0		
<input type="checkbox"/>	MSP1G11--S	SPOKEN LANGUAGE 11	Regular	4.0		
<input type="checkbox"/>	MEFLS11--S	EFP LITERARY STUDIES AND WRITING 11		4.0		
<input type="checkbox"/>	MENST12--S	ENGLISH STUDIES 12	Regular	4.0		Required
<input type="checkbox"/>	MLTST12--S	LITERARY STUDIES 12	Regular	4.0		
<input type="checkbox"/>	MCMP512--S	COMPOSITION 12	Regular	4.0		
<input type="checkbox"/>	MWH--12--S	20th CENTURY WORLD HISTORY 12		4.0		

OK
 Cancel

1. Click the "Select" button under Primary Requests for **Fine Arts**


- a. Click on the box in the select column to add a check mark if you wish to audition for the Academy
- b. Leave the box blank if you do not wish to audition for the Academy
- c. Click OK to save and return to the request screen

Select	CourseNumber	CourseDescription	Academic level	Credit	Prerequisite	Status
<input type="checkbox"/>	MDRTC12--S	THEATRE COMPANY 12	Regular	4.0		

OK
 Cancel






2. Click the "Select" button under **Alternate Requests** to choose alternates electives in case your top choices
 - a. Choose 2 alternate electives
 - b. These must be different from your original elective choices

Alternate requests


	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
	Alternates				

3. Your selected courses will now appear in the Primary Requests and Alternates sections.
 - a. Double check carefully to make sure your course selections are correct
 - b. If you see an error, click the "Select" button again and make your corrections.

Primary requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
	Other				
	English Language Arts	MENST12-S	ENGLISH STUDIES 12	N	4.0
	Health and Career Ed				
	Electives	MACLV11B-S	ACTIVE LIVING 11: BASKETBALL	N	4.0
		MESC-11-S	EARTH SCIENCE 11	N	4.0
		MFOM-11-S	FOUNDATIONS OF MATHEMATICS 11	N	4.0
		MFRI-11-S	CORE FRENCH INTRODUCTORY 11	N	4.0
		MINST12-S	CONTEMPORARY INDIGINEOUS STUDIES 12	N	4.0
		MNMD-11-S	NEW MEDIA 11	N	4.0
	Fine Arts	MWH-12-S	20th CENTURY WORLD HISTORY 12	N	4.0

Alternate requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
	Alternates	MCTWR11-S	CREATIVE WRITING 11	Y	4.0
		MHGEO12-S	HUMAN GEOGRAPHY 12	Y	4.0
		MWPM-11-S	WORKPLACE MATHEMATICS 11	Y	4.0

Notes for counsellor

- 4.
5. Click **Post** and **Check** the time to confirm that your choices have been posted

Notes for counsellor

 Post

Last posted time: Approved time:

- 6.