Instructions for Selecting Your Courses in MyEdBC - Grade 12 Students

Website: http://www.myeducation.gov.bc.ca/aspen/logon.do

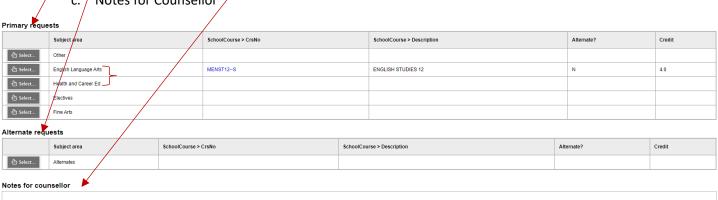
1. Enter your login ID and password. Your Login ID is always s68. and your student number (i.e. s68.123456). If you have forgotten your password, click on the "I forgot my password" button. A temporary password will be sent to your email address. If you do not remember what your email address is, please check with the office.



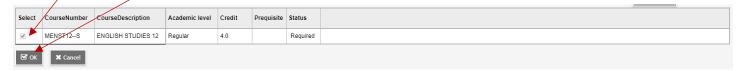
- 2. Once you are into your MyEd account:
 - a. Click on the "My Info" top tap
 - b. Click on the "Requests" side tab



- 3. You will see general information that is relevant to your grade level. Scroll down and you will see three sections:
 - a. Primary Requests
 - i. Other: this is for courses where the previous grade requirements were not yet met (failures)
 - ii. Required Courses
 - iii. Electives
 - b. Alternate Requests
 - c. / Notes for Counsellor



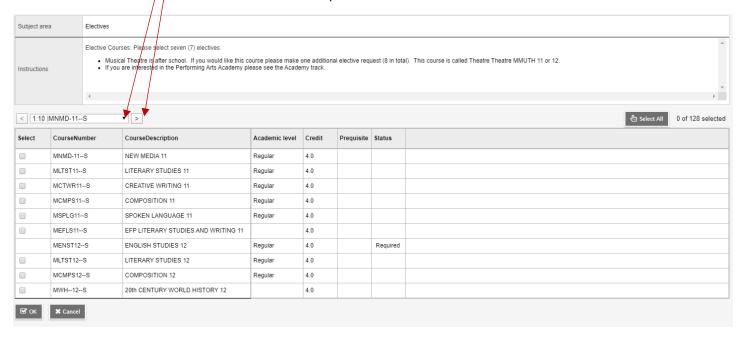
- 4. Click the "Select" button under Primary Requests for English Language Arts
 - a. English 12 has been chosen for you
 - b. Click QK to save and move onto the next step



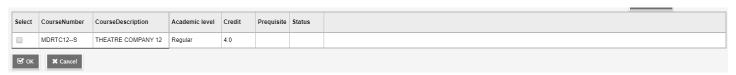
- 5. Click the "Select" button under Primary Requests for Health and Career Ed
 - a. Capstone has been chosen for you
 - b. Click QK to save and move onto the next step



- Click the "Select" button under Primary Requests for Electives and select 7 electives.
 - a. Click the box in the select column to add a check mark to the Seven electives you would like to choose
 - b. Use the arrows to move to more choices (there are 13 pages and 128 choices)
 - c. The order on your sheet will be the same as the order on the computer
 - d. If you have chosen Musical Theatre remember to select 8 electives
 - e. Click OK to save and return to the requests screen



- 1. Click the "Select" button under Primary Requests for Fine Arts
 - a. Click on the box in the select column to add a check mark if you wish to audition for the Academy
 - b. Leave the box blank if you do not wish to audition for the Academy
 - c. Click OK to save and return to the request screen



- 2. Click the "Select" button under Alternate Requests to choose alternates electives in case your top choices
 - a. Choose 2 alternate electives
 - b. These must be different from your original elective choices



- 3. Your selected courses will now appear in the Primary Requests and Alternates sections.
 - a. Double check carefully to make sure your course selections are correct
 - b. If you see an error, click the "Select" button again and make your corrections.

Primary requests					
	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
Select	Other				
& Select	English Language Arts	MENST12-S	ENGLISH STUDIES 12	N	4.0
Select	Health and Career Ed				
& Select		MACLV11B-S	ACTIVE LIVING 11: BASKETBALL	N	4.0
		MESC-11S	EARTH SCIENCE 11	N	4.0
		MFOM-11S	FOUNDATIONS OF MATHEMATICS 11	N	4.0
	Electives	MFRI-11S	CORE FRENCH INTRODUCTORY 11	N	4.0
		MINST12S	CONTEMPORARY INDIGINEOUS STUDIES 12	N	4.0
		MNMD-11S	NEW MEDIA 11	N	4.0
		MWH12S	20th CENTURY WORLD HISTORY 12	N	4.0
♣ Select	Fine Arts				
Alternate requ	uests				
	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
& Select	Alternates	MCTWR11S	CREATIVE WRITING 11	Y	4.0
		MHGEO12S	HUMAN GEOGRAPHY 12	Y	4.0
		MWPM-11S	WORKPLACE MATHEMATICS 11	Y	4.0

Notes for counsellor

4.

5. Click Post and Check the time to confirm that your choices have been posted

