Instructions for Selecting Your Courses in MyEdBC – Grade 9

Website: http://www.myeducation.gov.bc.ca/aspen/logon.do

1. Enter your login ID and password. Your Login ID is always s68. and your student number (i.e. s68.123456). If you have forgotten your password, click on the "I forgot my password" button. A temporary password will be sent to your email address. If you do not remember what your email address is, please check with the office.
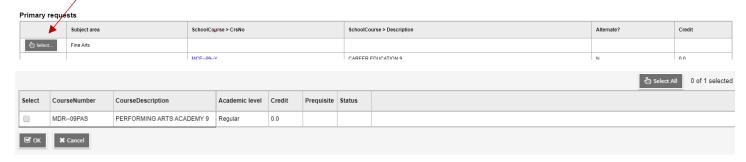
MyEducation BC Prod 9

Login ID

Password

I forgot my password

🔒 Log On

2. Once you are into your MyEd account:
   a. Click on the "My Info" top tap
   b. Click on the "Requests" side tab

| Pages | My Info | Academics | Groups | Calendar | Locker |

Requests

My Details
Transcript
Current Schedule
Contacts
Attendance
Assessments
Notifications

Requests

Requests
Details

Graduation Progress

Options ▾ Reports ▾ Help ▾ Search on CrsNo 🔍 ▼ ▦

<< Exit entry mode

2020-2021 - Requests: 10 primary, 2 alternate - Scheduled: 0% - Credits: 0.0

Instructions

GRADE 9 PROGRAM

Grade 9 students are required to take the following courses:

- English 9
- Social Studies 9
- Math 9
- Science 9
- Physical and Health Education 9
- Career Education 9

Grade 9 students choose 3 electives and 2 alternate electives

Musical Theatre is after school. If you wish to take this class you will choose 4 electives and two alternates.
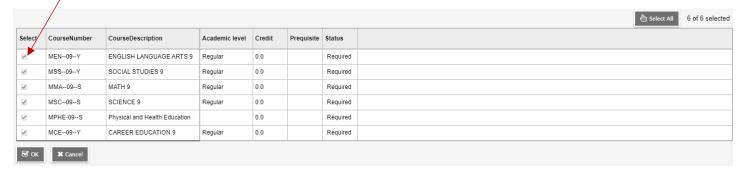
3. You will see instructions that are relevant to your grade level. Scroll down and you will see three sections:
   a. Primary Requests
      i. Other: This section if for students wishing to attend the Performing Arts Academy
      ii. Required Courses
      iii. Electives
   b. Alternate Requests
   c. Notes for Counsellor

Primary requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
Select...	Fine Arts				
Select...	Required Courses	MCE--09--Y	CAREER EDUCATION 9	N	0.0
		MEN--09--Y	ENGLISH LANGUAGE ARTS 9	N	0.0
		MMA--09--S	MATH 9	N	0.0
		MPHE-09--S	PHYSICAL AND HEALTH EDUCATION 9	N	0.0
		MSC--09--S	SCIENCE 9	N	0.0
		MSS--09--Y	SOCIAL STUDIES 9	N	0.0
Select...	Electives				

Alternate requests

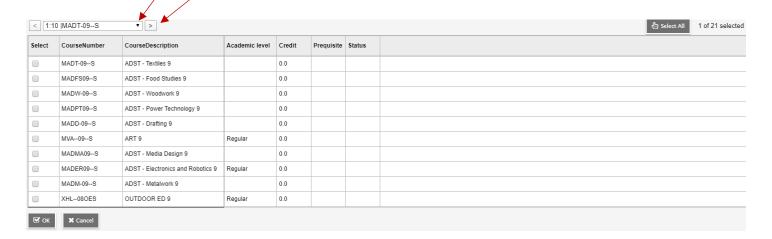|	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
Select...	Alternates				

Notes for counsellor

4. Click the "Select" button under Primary Requests for **Fine Arts**
   a. Click on the box in the select column to add a check mark if you wish to audition for the Academy
   b. Leave the box blank if you do not wish to audition for the Academy
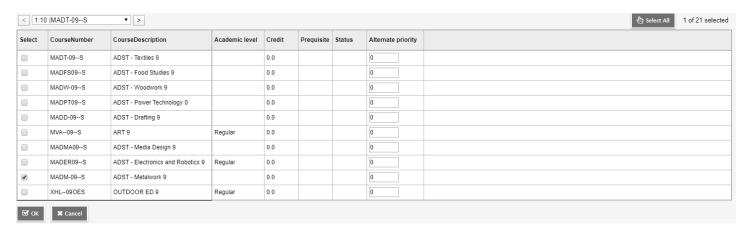   c. Click OK to save and return to the request screen

Primary requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
Select...	Fine Arts				
		MCE--09--Y	CAREER EDUCATION 9	N	0.0

						Select All	0 of 1 selected

Select	CourseNumber	CourseDescription	Academic level	Credit	Prequisite	Status	
☐	MDR--09PAS	PERFORMING ARTS ACADEMY 9	Regular	0.0			

☑ OK   ✖ Cancel

5. Click the "Select" button under Primary Requests for Required Courses
   a. These have been selected for you already (they have a check mark)
   b. Click OK to save and return to the requests screen

						Select All	6 of 6 selected

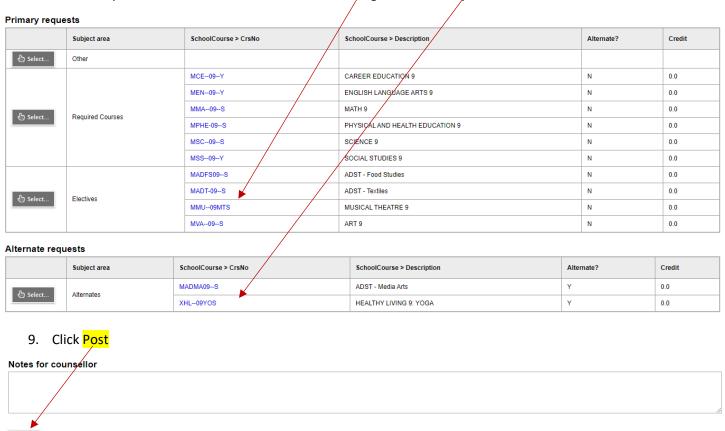| Select	CourseNumber	CourseDescription	Academic level	Credit	Prequisite	Status	
☑	MEN--09--Y	ENGLISH LANGUAGE ARTS 9	Regular	0.0		Required	
☑	MSS--09--Y	SOCIAL STUDIES 9	Regular	0.0		Required	
☑	MMA--09--S	MATH 9	Regular	0.0		Required	
☑	MSC--09--S	SCIENCE 9	Regular	0.0		Required	
☑	MPHE-09--S	Physical and Health Education		0.0		Required	
☑	MCE--09--Y	CAREER EDUCATION 9	Regular	0.0		Required	

☑ OK   ✖ Cancel

6. Click the "Select" button under Primary Requests for Electives and select 3 electives. You can scroll through courses by using the dropdown list or "< and >" buttons.
   a. Click the box in the select column to add a check mark to the three electives you would like to choose
   b. Use the arrows to move to more choices (there are 3 pages and a total of 21 electives)
   c. The order on your sheet will be the same as the order on the computer
   d. If you have chosen Musical Theatre you will have to select 4 electives
   e. Click OK to save and return to the requests screen

<	1:10 |MADT-09--S ▼	>						Select All	1 of 21 selected

Select	CourseNumber	CourseDescription	Academic level	Credit	Prequisite	Status	
☐	MADT-09--S	ADST - Textiles 9		0.0			
☐	MADFS09--S	ADST - Food Studies 9		0.0			
☐	MADW-09--S	ADST - Woodwork 9		0.0			
☐	MADPT09--S	ADST - Power Technology 9		0.0			
☐	MADD-09--S	ADST - Drafting 9		0.0			
☐	MVA--09--S	ART 9	Regular	0.0			
☐	MADMA09--S	ADST - Media Design 9		0.0			
☐	MADER09--S	ADST - Electronics and Robotics 9	Regular	0.0			
☐	MADM-09--S	ADST - Metalwork 9		0.0			
☐	XHL--08OES	OUTDOOR ED 9	Regular	0.0			

☑ OK   ✖ Cancel

7. Click the "Select" button under <mark>Alternate Requests</mark> to choose 2 alternates electives in case your top three choices are not available.

Select	CourseNumber	CourseDescription	Academic level	Credit	Prequisite	Status	Alternate priority	
☐	MADT-09--S	ADST - Textiles 9		0.0			0	
☐	MADFS09--S	ADST - Food Studies 9		0.0			0	
☐	MADW-09--S	ADST - Woodwork 9		0.0			0	
☐	MADPT09--S	ADST - Power Technology 0		0.0			0	
☐	MADD-09--S	ADST - Drafting 9		0.0			0	
☐	MVA--09--S	ART 9	Regular	0.0			0	
☐	MADMA09--S	ADST - Media Design 9		0.0			0	
☐	MADER09--S	ADST - Electronics and Robotics 9	Regular	0.0			0	
☑	MADM-09--S	ADST - Metalwork 9		0.0			0	
☐	XHL--09OES	OUTDOOR ED 9	Regular	0.0			0	

☑ OK   ✖ Cancel

8. Your selected courses will now appear in the Primary Requests and Alternates sections.
   a. Double check carefully to mare sure your course selections are correct
   b. If you see an error, click the "Select" button again and make your corrections.

Primary requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
🖐 Select...	Other				
🖐 Select...	Required Courses	MCE--09--Y	CAREER EDUCATION 9	N	0.0
		MEN--09--Y	ENGLISH LANGUAGE ARTS 9	N	0.0
		MMA--09--S	MATH 9	N	0.0
		MPHE-09--S	PHYSICAL AND HEALTH EDUCATION 9	N	0.0
		MSC--09--S	SCIENCE 9	N	0.0
		MSS--09--Y	SOCIAL STUDIES 9	N	0.0
🖐 Select...	Electives	MADFS09--S	ADST - Food Studies	N	0.0
		MADT-09--S	ADST - Textiles	N	0.0
		MMU--09MTS	MUSICAL THEATRE 9	N	0.0
		MVA--09--S	ART 9	N	0.0

Alternate requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
🖐 Select...	Alternates	MADMA09--S	ADST - Media Arts	Y	0.0
		XHL--09YOS	HEALTHY LIVING 9: YOGA	Y	0.0

9. Click <mark>Post</mark>

Notes for counsellor

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🔗 Post   Last posted time: Approved time:

10. <mark>Check</mark> the time to confirm that your choices have been posted

Notes for counsellor

[ ]

🔗 Post   Last posted time: Approved time: